



SCOUT MASTER
Ralph Thomas

BOY SCOUTS OF AMERICA

TROOP 574

HOLY COVENANT UNITED METHODIST CHURCH

1901 E PETERS COLONY ROAD

CARROLLTON TEXAS



COMMITTEE CHAIRMAN
Michael Dattilo

November 17 2009

Parents and Leaders of Troop 574:

It is RECHARTER time again! Your favorite time for paperwork! This is the annual process where we verify our membership, collect annual dues and reregister and pay fees to Circle Ten Council.

The recharter fees, as set by the Troop Committee, are as follows:

- Scouts below the rank of Eagle - \$50
- Eagle Scouts - \$27 (just covers Circle Ten Fees)
- Adults - \$15

Note: The Circle Ten registration fee has been increased to \$15 per scout/adult.

In trying to be better stewards of our environment and to be better “Green” citizens we are directing you to our troop web site to get forms. In most cases, these can be downloaded and you can use your computer to input most of the information.

Enclosed you will find the following:

- 1) **Scout Personal Data form** - please correct any errors and add any missing information. The email addresses you give will be the ones we use for sending Troop emails.
- 2) **Scout Progress Report** – this is the current progress report as of 11/5/2009. Please review.
- 3) **Scout Participation Report** – this documents your past year’s activities (12/1/2008– 11/1/2009)..
- 4) **Adult Personal Data Form(s) (if registered)** - please correct any errors and add any missing information. The driver's license and vehicle information is necessary for Tour Permits, which we must obtain for every Troop trip. If you are already a Registered Adult, you do not need to complete an Adult Application, you do need to submit the adult fee.
- 5) **Code of Conduct and signature page** – (On the web site) please read the Code of Conduct; date and sign the signature page and have your Scout sign as well.
- 6) **Youth In Media Consent Form** - (On the web site) please mark the appropriate box and sign the form.
- 7) **Medical Form** – (On the web site) (NEW 3-part FORM) This is required annually. Parts A and C need to be filled out and submitted with your paperwork. Part B requires a physical exam and doctor’s signature. Part B must be completed and submitted prior to Summer Camp or long-term (greater than 72 hours) camp. **Our Website has a pdf version of this form that you can enter your information and SAVE it to disk and print. This will greatly simplify keeping this information updated.**
- 8) **Adult Application** - (On the web site) if you transport non-family Scouts to any event, if you would like to be a voting member of the Troop Committee or if you would like to serve as an Adult Leader and you are not already a Registered Adult, please complete the adult application and include the adult fee. **Also, please see the included instructions for completing the online Youth Protection training.** It only

takes about 20 minutes and **is required of all registered adults**. **NEW: With the Adult Application there is a consent form for a background check that is required for ALL Adult registrations (including MB Counselors)**. Our Website has a pdf version of this form that you can enter your information and SAVE it to disk and print. **We need pages 4 & 5 completed and signed.**

9) **Adult Merit Badge Counselor Information Form - (On the web site)** if you would be willing to teach/advise on a merit badge, you **must submit an adult application** and enter "Merit Badge Counselor" in the "Position" box. You must submit a separate adult application even if you have submitted an adult application to become a Registered Adult. Also complete the **Merit Badge Counselor Information Form**. You may sign up for as many merit badges as you feel qualified. There is no fee for registering as a Merit Badge Counselor. A list of merit badges is included with the MBC form. More details on requirements for each merit badge may be found at www.meritbadge.org.

10) **Adult Merit Badge Personal Data Form** – if you are registered as a merit badge counselor this report is provided. It will show the current merit badges you are registered for as counselor and your related personal information. Please review this and update as necessary. **To continue as a merit badge counselor YOU MUST submit a new adult application as a Merit Badge Counselor along with the Counselor Information form. Circle Ten requires that you reapply ANNUALLY!**

NOTE: IF YOU DO NOT RESUBMIT AS A MERIT BADGE COUNSELOR YOU WILL BE REMOVED from our MBC list. There is NO fee to be a counselor.

11) **Recharter Fee Form** - fill out the form and calculate the total fee due.

The forms and fees **MUST** be turned in by **February 1st, 2010!** We **MUST** update our records and submit to Circle Ten Council on time in order to qualify as a "QUALITY UNIT". You may also mail the forms to the church.

NOTICE, we will try to give you every opportunity to get your recharter paperwork turned in. ONCE we submit our updates to Circle Ten, YOU WILL NOT BE A REGISTERED SCOUT/ADULT WITH TROOP 574 AND WILL BE REQUIRED TO FILL OUT a NEW Scout/Adult APPLICATION FORM AND TAKE it to Circle Ten Council after getting the required signatures in order to be reregistered with Troop 574.

Thank you for your cooperation in this endeavor! Please turn in your paperwork by the deadline!



Rex McAnally
(214) 663-6067

Enclosures	Scout Record	Scout Progress Record
	Participation Report	Adult Application
	*Adult Record	*Merit Badge Counselor Personal Data Report
	Recharter Fee Form (to calculate total fee)	
	* <i>Optional if Parent is registered.</i>	

Additional information and forms may be found online at: <http://www.troop574.org/recharter2010.htm>